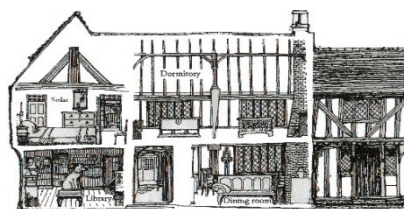


Little Hall
Market place
Lavenham
Suffolk
CO10 9QZ



BOOKING FORM FOR GROUP VISIT

(A separate form is required for each day booked for a visit)

Please print in block capitals

Contact phone **07711 862625**

E-mail: bookings@littlehall.org.uk

If you are delayed please ring **01787 703640**

Groups of 10 or more are welcome on any day and at any time but it is better to avoid the times when the house is open to the public.

Please note that the upper part of the building is inaccessible to wheelchairs and access to parts of the lower floor is difficult.

Name of Group Telephone

Address

..... Postcode

Email address

Name of organiser

Name of the person leading the visit on the day

Contact phone number in case of emergency

Proposed day, date and time of visit

Number of adults @ £5.00 each

Number of children *(accompanied children under 16 free in an adult group)*

Number of visitors in a school party @ £1 each

Total number of visitors

Does the group leader wish to come on a free preparatory visit to Little Hall? Y/N

Any special requirements any members of your group may have

Other than English, what are the first languages of your group members?

How did you learn about Little Hall and group bookings?

.....

- Would you like to focus on:**
1. The original Hall House and its construction and use
 2. The development of the house from its construction to the present
 3. Colonel Gayer Anderson and his family's legacy
 4. Artefacts – the cat, paintings, panelled room
 5. A combination of the above

Is there anything else you can tell us about your group that would help us provide the right experience?

.....

A non-refundable deposit of £50 **must** be paid at least a month ahead to confirm the booking. This can be paid

- by bank transfer to: Account Name Little Hall SBPT,
Sort Code 30 94 55 Account Number 86429460
Date of visit as reference

- with a cheque made payable to Little Hall SBPT

The balance can be paid by bank transfer as above or on the day

- either with a cheque made payable to Little Hall SBPT
- or by credit/debit card.

Please email bookings@littlehall.org.uk or phone 07711 862625, 7-10 days prior to your visit, to confirm number, otherwise charges will be made for at least the original number booked.

Signed **Name Printed**

Position **Date**

PLEASE RETURN THIS FORM TO:

Group Bookings, Little Hall, Market Place, Lavenham, Sudbury, Suffolk, CO10 9QZ

or by email to bookings@littlehall.org.uk. You are free to send in any format so long as these questions are answered.

We look forward to welcoming you.